

GRAHAM HOSPITAL DISTRICT
BOARD OF DIRECTORS MINUTES
July 22, 2021

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room Thursday, July 22 at 12:00 P.M.

Board members present: Terry Bishop, Dr. Behr, Barrie Strickland, Sylvia Overton, and Jon Garvey

Board members absent: Wyatt Pettus and Suzy Graham

Members of management present: Shane Kernell, Jeff Casbeer, Terri Busey, Jeff Clark, and Pamela Harvell

Others present via Zoom: Sharon Hilliard, Shelly Walls, and Curtis Rojas

Others present: Mike Williams with the *Graham Leader* and Erin Freeman

Presiding Secretary: Tammy Whittenburg

1. Call to Order and Record of Attendance

Vice President Behr called the meeting to order at 12:00 P.M. Invocation was given by Jon Garvey.

2. Public Comment

Sylvia Overton updated everyone on Graham Regional Medical Center's Auxiliary Golf Tournament scheduled for September 13, 2021.

3. Meeting Minutes

The Directors were asked to review the minutes of the regular meeting on June 24, 2021, for any revisions or corrections.

Action

Motion by Terry Bishop, second by Sylvia Overton to approve the regular board minutes of June 24, 2021, as presented. Motion carried.

4. Finance Committee Report

June 2021 Financials – Jeff Casbeer

- Presented and reviewed were the Financial Highlights for June; Income and Expense Statements for the Month Ended June 30, 2021; Balance Sheet as of June 30, 2021; Statement of Sources and Uses of Cash Flow for June 2021; Scorecards for June 2021 showing Admissions, Patient Days, Observation, Surgery Procedures, Radiology Procedures, Laboratory Procedures, and Visits Statistics. Also presented was the Statistics Trended FY 2021 and 2020; Net Revenue to Cash Analysis; GRMC POS Cash Analysis; MD Save Tracker; FTE/AOB Analysis; Scorecards for June 2021 showing DCOH, EBIDA Margin, Debt Service Ratio, Average Payment Period, SWB/Net Patient Revenue, Salary % Net Patient Revenue, Days of Cash on Hand, EBIDA, Net Patient Revenue vs Cash Collections, FTEs/AOB Exclude Clinics, Total POS Cash, and Days of Cash on Hand.
- Curtis Rojas reviewed the Revenue Cycle charts.

Action

Motion by Terry Bishop, second by Sylvia Overton to approve the financial statements as presented. Motion carried.

5. Action Items

a. Selection of an Architect

We want to renovate and restructure the front lobby registration areas. The goal is to redesign registration so they are more private. We need to select an architect and get a design. We will form a committee in-house to work with the architect firm to design it, bring it to the board for final approval, and then put it out to bid. In addition to that, we spoke in the Finance Committee about this as a strategic plan. We have other project needs in the future. We need to know how to make the best use of the Women's Center. The recommendation from the Finance Committee was to approve the registration redo and also do an expanded option, from the same company, on what it would cost to develop a plan to redo our bathrooms in acute care, if even possible. We would need to know what it would look like and what it would cost. Also, what it would look like to build a corridor from the front lobby to the Women's Center as it is today. There is no direct hallway to get to it. It was designed that way on purpose for security. The third plan is to develop a long term plan for the Women's Center and how we can best use it. Funding for this is there for the smaller project. If the architect exceeds \$30,000, we will have to bring it back to the board for approval.

Action

Motion by Terry Bishop, second by Sylvia Overton to approve JDMA Architects to look at the front lobby, look at the bathrooms in acute care, and look at connecting the Women's Center to the front lobby. Motion carried.

b. Business Plan

Mr. Kernell presented Graham Regional Medical Center's 2022 Business Plan. The Business Plan is the basis for the budget. The key components of the plan are Quality, Growth, Operations, Financial Strength, and Engagement.

Action

Motion by Sylvia Overton, second by Terry Bishop to approve the 2022 Business Plan as presented. Motion carried.

6. Reports

a. Medical Chief of Staff Report

- i. Dr. John Lucas was not in attendance.

b. CEO Report – Shane Kernell

- i. The CEO Report was included in the Business Plan.

7. Executive Session

Vice President Behr convened into Executive Session at 1:47 P.M.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff and information from the Compliance Officer to consider quality assurance/performance improvement reports

Executive Session adjourned at 2:37 P.M.

8. Open Session

The Board reconvened in open session at 2:37 P.M.

Action

Motion by Sylvia Overton, second by Jon Garvey to approve the reappointments and enhanced medical procedures of:

- A. Reappointments:
 - Hospital Based – Emergency Medicine
 - Mercy Fultang, DO
 - Ann Lopez, DO
 - Hospital Based – Radiology
 - Lauren Martinez, MD
 - Consulting – Gastroenterology
 - Louis Wilson, MD
 - Allied – FNP
 - Kippi Lattimore

- B. Enhanced Medical Procedures
 - Hospital Based – Radiology
 - Samantha Castillo

Motion carried.

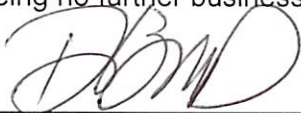
Action

Motion by Jon Garvey, second by Barrie Strickland to approve the Quality Report as presented. Motion carried.

Action

Motion by Barrie Strickland, second by Sylvia Overton to approve the Compliance Report as presented. Motion carried.

There being no further business, the meeting adjourned at 2:38 P.M.



Dr. Donald Behr, Vice President, Board of Directors



Tammy Whittenburg, Secretary, Board of Directors