

GRAHAM HOSPITAL DISTRICT
BOARD OF DIRECTORS MINUTES
April 22, 2021

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room Thursday, April 22 at 12:00 P.M.

Board members present: Wyatt Pettus, Terry Bishop, Dr. Behr, Suzy Graham, Barrie Strickland, Sylvia Overton, and Jon Garvey

Members of management present: Shane Kernell, Jeff Casbeer, Sharon Hilliard, Terri Busey, Jeff Clark, Bobby Hadderton, Enoc Espinoza, and Shelly Walls

Members of management present via Zoom: Pamela Harvell

Others present via Zoom: Curtis Rojas

Others present: Mike Williams with the *Graham Leader*, Joshua Espinoza, Erin Freeman, Jaci Mayes, and Erin Ray

Presiding Secretary: Tammy Whittenburg

1. Call to Order and Record of Attendance

Vice President Behr called the meeting to order at 12:01 P.M. Invocation was given by Jon Garvey.

2. Public Comment

Jon Garvey commented that Frankie Bailey was in our hospital, and he said he received the best care.

3. Department Directors Report

Jaci Mayes and Erin Ray provided an update on case management in which they coordinate interdisciplinary care for our hospital patients. Their duties include auditing charts, working with admissions, preauthorizations, infusions, wound care, making sure patients meet medical necessity, and making sure the hospital gets proper reimbursement. The advantages of hospital case management are improved quality, continuity of care, and decreased hospital costs.

4. Meeting Minutes

The Directors were asked to review the minutes of the regular meeting on March 25, 2021, for any revisions or corrections.

Action

Motion by Sylvia Overton, second by Dr. Behr to approve the regular board minutes of March 25, 2021. Motion carried.

5. Finance Committee Report

March 2021 Financials – Jeff Casbeer

- Presented and reviewed were the Financial Highlights for March; Income and Expense Statements for the Month Ended March 31, 2021; Balance Sheet as of March 31, 2021; Statement of Sources and Uses of Cash Flow for March 2021; Scorecards for March 2021 showing Admissions, Patient Days, Observation, Surgery Procedures, Radiology

Procedures, Laboratory Procedures, and Visits Statistics. Also presented was the Statistics Trended FY 2021 and 2020; Net Revenue to Cash Analysis; GRMC POS Cash Analysis; MD Save Tracker; FTE/AOB Analysis; Scorecards for March 2021 showing DCOH, EBIDA Margin, Debt Service Ratio, Average Payment Period, SWB/Net Patient Revenue, Salary % Net Patient Revenue, Days of Cash on Hand, EBIDA, Net Patient Revenue vs Cash Collections, FTEs/AOB Exclude Clinics, Total POS Cash, and Days of Cash on Hand.

- Curtis Rojas reviewed the Revenue Cycle charts.

Action

Motion by Terry Bishop, second by Dr. Behr to approve the financial statements as presented. Motion carried.

6. Action Items

a. Resolution Area “C” Trauma Program Redesignation

Every three years we must be recertified for our trauma program. We are a Level IV Trauma Center. Enoc Espinoza and his team are in the process of recertification, and it starts with the Board’s resolution of support for the Area “C” Trauma Program.

Action

Motion by Dr. Behr, second by Suzy Graham to approve the Resolution Area “C” Trauma Program Redesignation. Motion carried.

b. EMS Housing

We have a need for housing our EMS Team. We have operated EMS for this portion of Young County since the 1980s. Since then, they have been housed on campus at the north end of our campus. Inside is their housing which is two bedrooms, one bathroom, and a kitchen which is also Bobby Hadderton’s office. We have two teams of two for two ambulances during the day plus Mr. Hadderton’s office. It was the one department that got hit with COVID at the same time because of the tightness of their living quarter situation. We have space on the north end of the campus. There are two metal buildings in the space and they will be removed. In the space, there is enough room to put a 24’X50’ modular living quarters built to specifications. Code enforcement with the city has been contacted. We must be offset 5 feet from the fence on the north. There are no drainage issues. We must tie in with water and sewer. We are thinking, based on preliminary quotes, \$150,000 up to \$200,000. The bid process is still in motion. We are bringing forward a recommendation for approval for permission to accept those bids up to \$250,000 to be able to proceed. Timing is of the essence. This building must be rolled in and paid for by June 30, 2021, so we can claim it for the CARES Act money.

Action

Motion by Terry Bishop, second by Sylvia Overton to approve the purchase of a new building for EMS Housing up to \$250,000 as presented. Motion carried.

c. Charity Care Policy

We brought this policy to the Board two and a half years ago, and it was all in response to the Uncompensated Care Program. This is an update to presumptive eligibility. In doing so, we have raised our threshold of the federal poverty level from 200% to 300%. We also

added 10 more eligibility ways to give us more flexibility to determine presumptive eligibility. This is to make sure we maximize that program and our reimbursement under it.

Action

Motion by Suzy Graham, second by Dr. Behr to approve the updated Charity Care Policy as presented. Motion carried.

7. Reports

a. Medical Chief of Staff Report

- i. Dr. John Lucas was not in attendance.

b. CEO Report – Shane Kernell

- i. Mr. Kernell attended TORCH in April. It was the first time in a year. Last year's conference was canceled due to the pandemic. There was limited attendance. We received a lot of good updates. We also listened to consultants and received information on changes coming.
- ii. Inside the hospital, our Plant Operations Team has completed the imaging waiting room redo. It looks phenomenal. It was all done in-house except for the flooring.
- iii. There is a Wind project coming to Young County. The Commissioner's Court is having its meeting on Monday to discuss potentially voting on a reinvestment zone. We have been invited to inform all of you about the letter we received from the attorney. They have approached the county and the school district in Young County. Mr. Kernell spoke to their attorney, Robert Bass, and he walked through the project. It is very complex, but they start with the county and school district first. If it is worth their time, they go to other taxing districts. Mr. Kernell plans to attend the meeting.
- iv. The Wyatt Dale event will be held this weekend. It is to give out life jackets. Monday is the Ambassador Golf Tournament. We have a booth for that at the first tee box. On May 1 from 9:00 A.M. to 1:00 PM at the Barclay Room in the Young County Arena, there will be several retired NFL players to tell their story and autograph signing for youths and parents.

8. Executive Session

President Pettus convened into Executive Session at 1:15 P.M.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff and information from the Compliance Officer to consider quality assurance/performance improvement reports
- b. Texas Government Code §551.085, deliberation of pricing and financial planning information relating to negotiations for the provision of certain physician services

Executive Session adjourned at 2:29 P.M.

9. Open Session

The Board reconvened in open session at 2:29 P.M.

Action

Motion by Sylvia Overton, second by Suzy Graham to approve the appointment and reappointment of:

- A. New Appointments:
 - Provisional Allied Health
 - Louise Scudieri, CRNA
- B. Reappointments:
 - Emergency Medicine
 - Douglas Hume, MD

Motion carried.

Action

Motion by Barrie Strickland, second by Sylvia Overton to approve the Quality Report as presented.
Motion carried.

Action

Motion by Terry Bishop, second by Suzy Graham to continue Dr. Steven Vaughan's contract for one year as presented. Motion carried.

Action

Motion by Sylvia Overton, second by Suzy Graham to adjourn the meeting. Motion carried.

There being no further business, the meeting adjourned at 2:30 P.M.



Wyatt Pettus, President, Board of Directors



Tammy Whittenburg, Secretary, Board of Directors