

GRAHAM HOSPITAL DISTRICT
BOARD OF DIRECTORS MINUTES
February 18, 2020

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room Tuesday, February 18, at 12:00 P.M.

Board members present: Dr. Behr, Terry Bishop, Jon Garvey, Barrie Strickland, Sylvia Overton, Suzy Graham, and Wyatt Pettus

Members of management present: Shane Kernell, Curtis Rojas, Jeff Casbeer, Sharon Hilliard, Jeff Clark, Mandy Rodriguez, and Karl Hittle

Also present: Erin Freeman; Shelly Walls; Veronica Rivera; Bobby Hadderton; Barbara Clark, GRMC Auxiliary; and Madalyn Hermann, *The Graham Leader*

Presiding Secretary: Tammy Whittenburg

1. Call to Order and Record of Attendance

President Pettus called the meeting to order at 12:02 P.M. Invocation was given by President Pettus.

2. Public Comment

There were no public comments.

3. Department Directors Report

Veronica Rivera provided an update on Environmental Services.

4. Meeting Minutes

Consider and take action on minutes of regular meeting January 21, 2020

The Directors were asked to review the minutes for any revisions or corrections.

Action

Motion by Sylvia Overton, second by Jon Garvey to approve the regular board minutes of January 21, 2020. Motion carried.

5. Finance Committee Report

January 2020 Financials – Jeff Casbeer

- a. Presented and reviewed were the Financial Highlights for January; Income and Expense Statement for the Month Ended January 31, 2020; Balance Sheet as of January 31, 2020; Statement of Sources and Uses of Cash Flow, January 2020; Scorecard for December 2019 showing Admission, Patient Days, Observation, Surgery Procedures, Radiology Procedures, Laboratory Procedures, and Visits Statistics. Also presented were the Statistics Trended; Net Revenue to Cash Analysis; GRMC POS Cash Analysis; MD Save Tracker; FTE/AOB Analysis; Scorecard for December 2019 showing DCOH, EBIDA Margin, Debt Service Ratio, Average Payment Period; and Days of Cash on Hand. The 1115 Waiver benefit through the service organization is estimated to be exhausted by July 2020. There is guidance coming from SONT in the next couple of months as to how the transition will take place. Curtis Rojas presented the Revenue Cycle charts.

Action

Motion by Terry Bishop, second by Suzy Graham to approve the financial statements as presented.
Motion carried.

6. Reports

a. Medical Chief of Staff Report

- i. Dr. Pat Martin was not in attendance.

b. CEO Report – Shane Kernell

- i. The quarterly Healthcare Summit is scheduled for Monday, March 30 at NCTC. The topic is Human Trafficking.
- ii. Thursday, February 20, we will be presenting education to the public on the Coronavirus. Key leaders from the community, county, city, and school have been invited.
- iii. The first community education summit for Medicare Advantage Plans is in May. The venue and date have not been set up. It will start up on a monthly basis through September or October.
- iv. The strategic planning process is about to gear up again. The first meeting will be in March. There will be three to four meetings scheduled.
- v. The Quality Committee is now in place. Sharon Hilliard put the committee together. The Quality Director is Pamela Harvell. Administration's goal was to put a committee together so everybody is involved to impact our HCAHP Scores and quality.
- vi. We are in the midst of implementing our new vendor for our HCAHP Scores with Press Ganey. We were using Quality Data Management and have been using them for over 10 years. They did the phone calls to Medicare patients and ER patients. They had the area code of 440 and patients rarely answered their phones. Press Ganey is a largely known national vendor. April 1 will be the first surveys they send out. It will not be a phone call; it will be mailers sent out. We are hopeful this will increase the number of surveys submitted.
- vii. Team Health, our physician group in the ER, has been doing a great job for us. Everything has been very positive. They started in September. They have been very good about scheduling meetings with us and listening to our feedback.
- viii. Dr. Vaughan will have his first clinic in Olney in March. The lease agreement has been signed, so we are ready to go. He will be in Olney every two weeks.
- ix. We talked about pain procedures being done in Graham for over two years. Dr. Dunson was coming here over four years ago doing clinic and pain procedures which was working very well. Dr. Dunson was here for procedures and then did his follow up through telehealth. Texas Medical Board made the change that pain follow up clinic cannot be done by telehealth, and it killed the program. Ever since we have been trying to get pain procedures back in motion in some form. Dr. Chad Stephens came to Graham last Friday. He spoke to GMA and surgeons about what he has done as far as pain procedures. He conducted procedures here approximately ten years ago. He does want to come here and establish a pain program where procedures are done at our hospital. In the long term, we want a physician who lives in Graham to do our pain procedures.
- x. Mr. Kernell took the test and received his fellowship in American College of Healthcare Executives. His four-year anniversary with GRMC is February 29, 2020.
- xi. Jeff Clark provided an update on the board portal and offered to set up accounts for any board members who needed assistance.

7. Executive Session

President Pettus convened into Executive Session at 1:08 P.M.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff and information from the Compliance Officer to consider quality assurance/performance improvement reports

Executive Session adjourned at 2:00 P.M.

8. Open Session

The Board reconvened in open session at 2:00 P.M.

Action

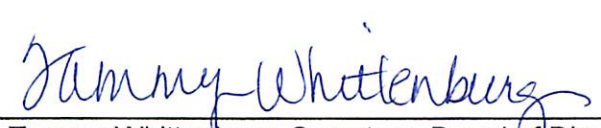
Motion by Barrie Strickland, second by Suzy Graham to approve the Quality Assurance and Performance Improvement Report as presented. Motion carried.

Motion by Jon Garvey, second by Suzy Graham to adjourn the meeting. Motion carried.

There being no further business, the meeting adjourned at 2:01 P.M.



Wyatt Pettus, President, Board of Directors



Tammy Whittenburg, Secretary, Board of Directors