

GRAHAM HOSPITAL DISTRICT  
BOARD OF DIRECTORS MINUTES  
September 17, 2019

The Board of Directors of Graham Regional Medical Center met in the Education Conference Room Tuesday, September 17, at 12:00 P.M.

Board members present: Terry Bishop, Dr. Behr, Jon Garvey, Barrie Strickland, and Wyatt Pettus

Board members absent: Sylvia Overton and Suzy Graham

Members of management present: Shane Kernell, Curtis Rojas, Jeff Casbeer, Sharon Hilliard, Jeff Clark, Amanda Rodriguez and Karl Hittle

Also present: Shelly Walls; Erin Allen; Enoc Espinoza; Bobby Hadderton; Barbara Clark, GRMC Auxiliary; and Nathan Lawson, *The Graham Leader*

Presiding Secretary: Tammy Whittenburg

**1. Call to Order and Record of Attendance**

President Pettus called the meeting to order at 12:00 P.M. Invocation was given by President Pettus.

**2. Public Comment**

There were no public comments.

**3. Meeting Minutes**

Consider and Take Action on meeting minutes of regular meeting August 20, 2019; special meeting August 27, 2019; and special meeting September 5, 2019

The Directors were asked to review the minutes for any revisions or corrections.

**Action**

Motion by Terry Bishop, second by Dr. Behr to approve the regular board minutes of August 20, 2019. Motion carried.

**Action**

Motion by Dr. Behr, second by Barrie Strickland to approve the special board minutes of August 27, 2019. Motion carried.

**Action**

Motion by Dr. Behr, second by Terry Bishop to approve the special board minutes of September 5, 2019. Motion carried.

**4. Finance Committee Report**

August 2019 Financials – Jeff Casbeer

- a. Presented and reviewed were the Financial highlights for August; Income and Expense Statement for the Month Ended August 31, 2019; Balance Sheet as of August 31, 2019; Statement of Sources and Uses of Cash Flow; and Statistics Trended. September cash is projected to increase; however, there are loan and restricted donation amounts of \$830,000, \$93,210, and \$323,000 that will be paid out in the next two months for the UC IGT and

capital purchases of the sterilizers, nurse call, and C-arm. Curtis Rojas presented the Revenue Cycle charts.

**Action**

Motion by Terry Bishop, second by Jon Garvey to approve the financial statements as presented. Motion carried.

**5. Action Items**

a. Hospital Ad Valorem Rate

Mr. Casbeer presented the Tax Rate Calculation showing Total Taxable Value, Tax Rate, and Levy Amount for FY 2017 through FY 2020. The proposed tax rate for FY 2020 is the effective rate of 0.395206. There will be no increase for home owners of existing property. There will be a 3.03% increase for new property.

**Action**

Motion by Dr. Behr, second by Jon Garvey to approve the Effective Rate of \$0.395206 for the FY 2020 as presented. Motion carried.

b. Public Hearing on FY 2020 Budget

Mr. Casbeer presented the FY 2020 Budget with the Effective Rate for Tax Revenues.

**Action**

Motion by Barrie Strickland, second by Terry Bishop to approve the FY 2020 budget as presented. Motion carried.

c. Public Hearing on 3 Year Capital Budget

Mr. Casbeer presented the 3 Year Capital Budget, 2020 through 2022.

**Action**

Motion by Terry Bishop, second by Barrie Strickland to approve the 3 Year Capital Budget as presented. Motion carried.

**6. Reports**

a. Medical Chief of Staff Report

- i. Dr. Pat Martin was not in attendance.

b. CEO Report – Shane Kernell

- i. TeamHealth started in the emergency department at midnight September 1. Dr. Kory Martin is the medical director. He has agreed to be the interim medical director, and after 3 months, an assessment will be done.
- ii. On September 24 and 25, we will be conducting our Community Health Needs Assessment (CHNA). Dave Clark will be conducting the assessment on site for two days. We have lined up five groups. He is looking for the health needs in Graham, Texas and how the hospital can fill that need. This is the first time we have ever done a CHNA, and we are not required by law to do it.
- iii. Nurse call, C-arm, and the new ambulance have been ordered. The C-arm will be here within the next two weeks. Nurse call will be installed in December. The new ambulance will be here in late April.
- iv. We are evaluating a new doctor, Dr. Faisel Zaman, for pain management. He is from Abilene. Dr. Mutton retired or sold out his business. He was coming to Graham

Medical Associates (GMA) every two weeks. Dr. Zaman will be here doing clinic on October 14 at GMA. His intent is to establish a client base in Graham.

- v. Dr. Audra Kennedy has signed her agreement and will be starting January 1. She will work at our rural health clinic and be an employee at Graham Regional.
- vi. We did list Graham Regional Home Health and Hospice with Abstract Business Advisors. The agreement went live on September 16 on a national basis. We have been contacted by three local home health and hospice companies.
- vii. Barbara Clark reported that the Auxiliary Golf Tournament has netted \$15,000 and money is still coming in.

## **7. Executive Session**

President Pettus convened into Executive Session at 1:24 P.M.

Executive Session: The Board will meet in closed session pursuant to:

- a. Texas Health and Safety Code §161.032, deliberation of information from the Medical Staff regarding applications for appointment and/or reappointment to the Medical Staff and information from the Compliance Officer to consider quality assurance/performance improvement reports

Executive Session adjourned at 1:57 P.M.

## **8. Open Session**

The Board reconvened in open session at 1:57 P.M.

### **Action**

Motion by Dr. Behr, second by Terry Bishop to approve the Physician Appointments and/or Reappointments of:

- a. APPOINTMENTS – PROVISIONAL
  - I. Emergency Medicine
    - I. Michael Bailey, DO
    - II. Andrews Diaz, MD
    - III. Samantha Harris, MD
    - IV. Drew Lowry, DO
    - V. Jose Rosillo, MD
    - VI. Matthew Muller, MD
    - VII. Mayur Patel, DO
    - VIII. Davis Willmann, MD
  - II. Physical Medicine & Rehabilitation
    - I. Faisal Zaman, MD
- b. REAPPOINTMENTS
  - I. Family Medicine
    - I. Jared Mataska, MD
  - II. Radiology
    - I. Elisa Foster, DO

### **Action**

Motion by Barrie Strickland, second by Dr. Behr to approve the quality report as presented. Motion carried.

**Action**

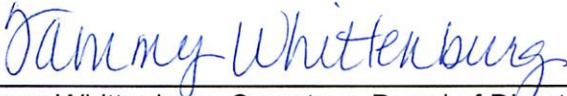
Motion by Dr. Behr, second by Jon Garvey to adjourn the meeting. Motion carried.

There being no further business, the meeting adjourned at 1:58 P.M.



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Wyatt Pettus, President, Board of Directors



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Tammy Whittenburg, Secretary, Board of Directors